



# RESPONSIBLE MANAGEMENT OF ALCOHOL POLICY

Adopted 2005  
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**DF** Australian  
Drug Foundation  
• preventing drug problems •

**TAC** TRANSPORT  
ACCIDENT  
COMMISSION

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## 1. Introduction

This policy aims to provide a framework for the responsible management of alcohol by the Collingwood Football Club (CFC) and all their venues which include the Lexus Centre, The Club at Caroline Springs, Coach & Horses in Ringwood, The International at Lilydale, The Beach at Albert Park and the Diamond Creek Tavern, Diamond Creek.

Implementing a responsible management of alcohol policy is an important aspect of CFC and its venues responsibilities and leadership within the community.

To ensure this policy is delivered on an ongoing basis, and that alcohol is managed responsibly by the CFC and its venues for its members, supporters and general public, the following requirements will apply when alcohol is served:

## 2. Licensing requirements

### 2.1 Liquor licence and licensed venues

The Club recognises the importance of holding a liquor licence and the value it adds to the Club and its venues, enabling it to generate income and hold social functions, but in doing so the Club also accepts the responsibilities and expectations of the community in strictly adhering to the liquor licensing laws.

The Club's venues and their liquor licenses are outlined below:

The *Lexus Centre* holds an "On Premises License" which is for the supply and consumption of liquor on the licensed premises during the following trading hours:

- Monday to Sunday 7am - 1am
- Good Friday / Anzac Day 12noon – 1am

An extension of these hours will only be sought by way of a Limited Licence when a specific function being held that is intended to be conducted outside normal trading hours.

The *Coach & Horses* holds a "Full Club License" which is for the supply and consumption of liquor on and off the licensed premises during the following trading hours:

- Monday – Saturday 7am – 3am
- Sunday 10am – midnight
- Good Friday / Anzac Day Noon – 3am

The *International* at Lilydale holds an "On Premises License" which is for the supply and consumption of liquor on the licensed premises during the following trading hours:

- Monday to Saturday 7am - 1am
- Sunday 10.00am - 1am
- Good Friday / Anzac Day 12noon – 11pm

The Lilydale International also holds a "Full Club Licence" which allows them to trade 20 hours a day however do not exercise this right.

In the event an extension of these hours is sought it would occur formally through the On Premise Licence.

The *Club* at Caroline Springs holds a "Full Club License" which is for the supply and consumption of liquor on and off the licensed premises during the following trading hours:

- Monday – Sunday 9am – 3am

*The Beach* holds a 'General License' for the supply and consumption of alcohol on the licensed premises during the following trading hours:

- Monday – Wednesday 7am – 12 midnight
- Thursday – Saturday 7am – 1am
- Sunday 10am – 11pm

*The Diamond Creek Tavern* holds a 'General License' for the supply and consumption of alcohol on the licensed premises during the following trading hours:

- Monday – Wednesday 7am – 1am
- Thursday – Saturday 7am – 3am
- Sunday 10am – 1am

Copies of the Licence and any Limited Licences will be prominently displayed, as will accompanying Liquor Licensing Victoria responsible serving of alcohol signage at all venues.

## **2.2 Liquor Control Reform Act 1998**

The Club will adhere to the provisions of the Liquor Control Reform Act 1998 at all times. Where guidance or assistance is required with the Act, Liquor Licensing Victoria or the local Victoria Police Licensing Inspector will be consulted.

The following sections of the Act are of particular importance:

- Persons under the age of 18 years are not served alcohol unless accompanied by a parent /guardian /spouse and partaking in a meal.
- Alcohol will not be served to persons who are drunk.
- Persons under the age of 18 years are not permitted to serve alcohol.
- Persons who are drunk will not be permitted entry onto the premises
- Persons who are drunk will not be permitted to remain on the premises

## **2.3 Minors on premises**

The Club will strictly adhere to the provisions of the Restricted Club Licence and the Liquor Control Reform Act 1998 regarding minors (under 18 years of age) on premises.

Persons on the licensed premises and under 18 years of age not meeting the requirements of the Liquor Control Reform Act or Restricted Club Licence will be asked to leave the premises immediately.

Only photographic proof of age will be accepted.

## **3. Police & Liquor Industry Accord**

The Club will be a member of the Police & Liquor Industry Accord (Morwell) and promote and display in the social rooms the Statement of Intentions and Objectives of the Accord. The Club will attend meetings of the Accord when possible (Accord meetings are usually held during business hours).

## **4. Responsible Serving of Alcohol**

Collingwood Football Club will conduct a Responsible Serving of Alcohol course at the Lexus Centre as it is deemed appropriate and make every endeavour to ensure that representatives are present from each of their venues. The aim is to have all employees (who it is relevant to) at these venues complete the course over a reasonable period of time.

Refresher courses will be undertaken attended within three years of initial completion of the RSA course.

## 5. Non and low alcohol beverages

The Club will at all times have non and low alcohol beverages available when serving full strength drinks such as beer, wine and spirits. A minimum of five non-alcohol and one low alcohol beverages choices will be available to patrons.

## 6. Safe transport

Bar staff shall encourage members, supports and the general public to make alternate safe transport arrangements if it is considered that they could be at or over the .05 BAC. *Eugene – please list all venues where TAC, through its supplier, has installed Breath Testing units for patrons. – (Lexus Centre, The Club – Caroline Springs, The Diamond Creek Tavern and The Beach Hotel).*

## 7. Availability of food

The Club and its venues will endeavour to have food available most of the time when alcohol is served. We acknowledge that at some times, this is not possible.

The Club will endeavour to provide the most healthy food options to be served when alcohol is served.

## 8. Incident Register

Each venue will maintain a Bar Incident Register in which any incident that may cause staff to act on an incident or breach the policy. It shall be the responsibility of the duty of the Manager to ensure incidents are recorded and past records are stored safely.

## 9. Communicating the policy

### 9.1 Venue policy promotion

Prior to the commencement of each season, a copy of this policy will be provided to all members of the CFC. In addition, the TAC will place a featured article in CFC 'Black and White' publication to members and sponsors. The policy will also be promoted through CFC's official web site [www.collingwoodfc.com.au](http://www.collingwoodfc.com.au)

The Club recognises the importance of educating club members, supporters and the general public in the benefits of responsible alcohol management and will endeavour to provide information to assist this process.

A copy of this policy will be available for inspection at each venue.

### 9.2 Display of information

The following information will be prominently displayed within the Club social rooms:

Standard drinks

Responsible drinking

Breathalyser – (Lexus Centre, The Club – Caroline Springs, The Diamond Creek Tavern and The Beach Hotel) list venues where available

## 10. Prizes

The CFC and its venues will minimise the use of wine / beer Packs as prizes. Wine / beer packs will only be offered as prizes when they are part of the sponsorship package through the wine / beer

sponsor of the Club. Drink vouchers and discount drink vouchers will not be offered as prizes to CFC players, members, supporters or general public (including community sporting clubs).

### **11. Non-compliance**

The Club and its venues will enforce the alcohol management policy and any non-compliance, particularly in regard to *Liquor Control Reform Act* will be handled according to the following process:

- Explanation of the club policy to the person/people concerned, including identification of the section of policy not being complied with.
- Continued non-compliance with the policy will include asking the person/ people to leave the venue or function

### **12. Policy review**

To ensure this policy continues to be relevant for Club and its venues operations and reflects both community expectations and provisions of the *Liquor Control Reform Act*, a policy review will be conducted on an annual basis by Eugene Arocca, Chief Operating Officer/Corporate Counsel.

### **13. Support**

Australian Drug Foundation – Co- Good Sports  
55 Pelham Street  
CARLTON VIC 3053  
(03) 9667 9200  
[goodsports@adf.org.au](mailto:goodsports@adf.org.au)

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